

**Office of the Secretary Manager**  
**Kittitas Reclamation District Board of Directors Meeting**  
**January 11, 2022 Minutes**

The Board of Directors of the Kittitas Reclamation District (KRD) met in Regular Session on January 11, 2022 at 1:00 p.m. Attending the meeting, via conference call, were Division Three Director and Chairman Fred Schnebly, Division One Director and Vice Chairman Mark Hansen, Division Two Director Sherry Swanson, Division Four Director Larry Bland, Division Five Director Brad Haberman, Secretary Manager Urban Eberhart, Assistant Manager Kevin Eslinger, Field Supervisor Bob Main, Treasurer Stacy Berg, GIS Specialist Roger Satnik, Legal Counsel Jeff Slothower and Justin Schmidt with N.A. Degerstrom.

The agenda was approved with the addition of an executive session for reasons consistent with RCW 42.30.110(1)(b) and RCW 42.30.110(1)(i):(i). The motion was made by Director Hansen and the second was made by Director Haberman. The motion passed unanimously.

Mr. Eberhart presented the Certificate of Election and Oath documents for Division 3 Director, Fred Schnebly, Division 1 Director, Mark Hansen and Division 4 Director Larry Bland.

A motion was made by Director Haberman to retain Director Schnebly as the Board Chairman and Director Hansen as the Vice Chairman for 2022. A second was made by Director Bland, the motion passed unanimously.

Director Bland made a motion to approve the Appointment for Secretary-Manager Urban Eberhart. A second was made by Director Hansen, the motion passed unanimously.

Director Bland made a motion to retain the Appointment of Legal Counsel Jeff Slothower. A second was made by Director Swanson, the motion passed unanimously.

The minutes for the December 7, 2021 and December 15, 2021 Board Meetings were approved with a motion made by Director Bland. The second was made by Director Haberman. The motion passed unanimously.

Public Comment: There was no public comment.

Water Master Report: As of January 10, the five reservoirs are at 62% capacity and the storage is at 128.3% of average. The inflows to the five reservoirs are 47% and releases

are at 86% of average. Inflow to the five reservoirs for the water year to date is 514KAF, or 135% of average and releases are 217KAF which is 113% of average. Precipitation at the five reservoirs for January 1 to date is 31.87 inches, or 276% of average and 80% of the months average. Precipitation for the water year to date is 139.43 inches, or 130% of average. The Snotel sites for the Upper Yakima Basin are reporting 120% of average and the Naches Basin sites at 126% of average.

**Maintenance Report:** Maintenance Crews have completed the repairs on all the head gates that were removed and have now been reinstalled. Both excavators are working in the Colockum Rd area. There is a crew working on the Tillman Siphon. All the employees with a spray license have completed training. Snow removal is ongoing in Ellensburg and Kittitas. The snow in Keech Ditch and the MWDA area have been cleared out. The creek supplementation was shut down for the year in December. The drum gates are down and were inspected on December 23. Maintenance crews completed work on two new structures today.

**Secretary Manager's Activity Report:** Mr. Eberhart reported that due to the high numbers of positive COVID cases in Kittitas County, our Covid Safety operations have remained the same. The office is open by appointment only and masks are required, crews are limited to one person per vehicle. The KRD will continue to keep this safety program in place in an attempt to keep our employees and customers healthy.

Due to a heavy snow load, the insurance contractor made it a priority to remove the snow load from the roof of the Ellensburg Shop. The board gave their approval to have the insurance company contractor make the roof structurally sound. The contractor is working with the City of Ellensburg on the permitting process at this time.

A letter was submitted to the United States Bureau of Reclamation (USBR) from the Joint Board to discuss cost allocation. A subcommittee has been formed and further information will be forthcoming.

Springwood Reservoir has been accepted as part of the integrated plan subject to funding. There is a collaborative effort with the Yakima Basin Integrated Plan partners on the next phase of this process.

An amendment has been drafted for the Yakima Basin Focused Managed Aquifer Recharge Program.

The FY 22 Drought CR and Infrastructure funding has been awarded, The KRD was awarded \$5 million dollars in drought funding, with an additional \$1.5 million allocated to the Yakama Nation and \$500,000 to the City of Yakima for Nelson Dam Removal.

The USBR Directives and Standards (D&S) updated communication process request has been successful, the KRD is now receiving email notice of changes.

Discussions are still occurring regarding the Kachess Dam Safety Project & Reclamation's O&M Cost Distribution.

Project Updates: Additional funding for the South Branch Phase I Canal Lining Reach 4 and Reach 5 has been awarded to the KRD. Change Order 08 was presented which will increase the project funding by \$669,349.06 and Change Order 09 will increase by \$900,778.49. Director Haberman made a motion to allow management and legal council to approve Change Orders 08 and 09 once the funding is available. A second was made by Director Bland, the motion passed unanimously.

Change Order 01 for the South Branch Phase II Robinson MP 10.4 Piping Project to MP 10.8 was provided to the board. The primary bid in addition to the optional bid is expected to be \$1,714,150.00. Director Haberman asked if the funding would remain available if the work needed to be extended to the upcoming construction season. It was confirmed that the funding would still be available into the next construction season if needed.

Treasurer's Report: The Directors' monthly payroll vouchers were presented for signatures. Summary Vouchers for the December 2021 expenses and payroll which included check numbers 45834-45939, direct deposit numbers 9902318 through 9902337 in the sum of \$496,507.84 were approved with a motion made by Director Swanson. The second was made by Director Hansen, the motion passed unanimously.

Old Business: Legal Counsel Slothower advised that there have been multiple attempts to contact the remaining landowner which is in the 2021 Foreclosure process. There has been no response from the attempts. The process will continue with the property moving to default. It is anticipated that the court will sign in the upcoming week which will allow for a Treasurer's Sale to take place in Mid-February. There have been a couple contacts from realtors who are expected to bid on the property if it should go to a Treasurer's Sale.

New Business: Director Hansen made a motion to pay the first installment to the USBR of the CY2022 Operations and Maintenance Payment in the amount of \$308,500.00. A second was made by Director Swanson, the motion passed unanimously.

Director Haberman made a motion to approve the Certificate of Records Destruction. A second was made by Director Bland, the motion passed unanimously.

The Family Farm Alliance 2022 Contribution in the amount of \$4,163.46 was presented to the board. Director Bland made a motion to approve the payment. A second was made by Director Swanson, the motion passed unanimously.

The on-call roster which is used primarily for engineering services is expiring this year. Assistant Manager Eslinger and Legal Counsel Slothower will be working together to establish the 2022 RFQ Process for the 2022 -2027 Professional Roster. The publications will be posted in Yakima, Spokane and the Tri-Cities to cast it as widely as possible.

Other Business: The Board adjourned to Executive Session at 1:45 p.m. for 30 minutes per RCW 42.30.110(b) and RCW 42.30.110(1)(i):(i) there was a motion made by Director Swanson and a second made by Director Bland. The motion passed unanimously. Executive Session was extended an additional 10 minutes. The Board returned to Regular Session at 2:25 p.m. with a motion made by Director Hansen, and the second was made by Director Haberman. The motion passed unanimously.

All business having been concluded the meeting was adjourned.

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Mr. Schnebly KRD Board of Directors Chairman

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Mr. Eberhart KRD Secretary Manager