KITTITAS RECLAMATION DISTRICT
INSTRUMENT OF AUTHORITY
LIMITED LIABILITY COMPANY –MANAGER-MANAGED

Designation of Agent to Vote on Behalf of Entity Landowner
(RCW 87.03.051)

Background

A corporation, general partnership, limited partnership, limited liability company, or other legal entity formed under the laws of the State of Washington or qualified to do business in the State of Washington that owns land within the Kittitas Reclamation District (the "District") is recognized as an elector of the District. The entity votes through an agent duly authorized in writing who files an instrument of authority with the District's election officers. RCW 87.03.051. This form is that instrument.

Instructions

Complete Parts 1 - 5 and have the form signed by a person with authority to bind the entity using the signature block in Part 6. The designated agent signs Part 7. Return the completed form with the entities ballot. An entity's Certificate of Qualifications must be accompanied by this instrument. To ensure the ballot packet is also mailed to the agent and to avoid rejection of the entity's ballot, file this form before ballot packets are mailed.

Part 1. Entity Information

Legal name of entity (exactly as registered): _____

State of formation: _____

If formed outside Washington, the entity is registered to do business in Washington as a foreign entity: ☐ Yes ☐ No

Principal office address: _____

Mailing address (if different): _____

Contact telephone and email: _____

Part 2. Land Owned Within the District

The entity holds title or evidence of title to the following land within the District that is assessed by the District. Attach additional pages if needed. The entity shall not be disqualified because of the absence or inaccuracy of the land description given.

Legal Description	District Account No.	Irrigable Acres

For District Use Only

Date Received: _____ Received by: _____ Director Division: _____
Recorded on Elector Roll: _____ Superseded/Revoked on: _____

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Legal Description	District Account No.	Irrigable Acres
Total irrigable acres		

Part 3. Designated Agent

Name of agent: _____

Title or relationship to entity: _____

Residence address: _____

Mailing address (if different): _____

Telephone and email: _____

Part 4. Designation and Scope of Authority

The entity named in Part 1 designates the agent named in Part 3 as its agent, duly authorized in writing under RCW 87.03.051, to:

(a) complete, sign, and return the Certificate of Qualifications, ballot, and any other election materials on behalf of the entity;
(b) cast all votes to which the entity is entitled because of its ownership of land within the District;
(c) request a replacement ballot, and respond to any challenge or notice to cure issued by the District regarding the entity's ballot; and
(d) sign a petition of nomination on behalf of the entity.

This authority applies to (check one):

☐ The District election to be held on December 8, 2026, only; or

☐ Every District election, until this instrument is revoked or superseded under Part 8.

The agent is the only person authorized to vote on behalf of the entity. This instrument revokes any earlier instrument of authority filed with the District by the entity.

Part 5. Source of Authority

The person signing Part 6 certifies that the designation in Part 4 was authorized as follows: by an officer with authority to make this designation under the by the manager or managers, acting under the certificate of formation and limited liability company agreement and chapter 25.15 RCW. A copy of any written consent or resolution of the managers is attached (if any).

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Part 6. Entity Signature and Certification

I certify under penalty of perjury under the laws of the State of Washington that: (1) I am authorized to execute this instrument on behalf of the entity named in Part 1; (2) the entity holds title or evidence of title to the land described in Part 2; (3) the entity is formed under the laws of the State of Washington or is qualified to do business in the State of Washington; and (4) the information in this instrument is true and correct. RCW 9A.72.085.

Signed at (city and state): _____

Date: _____

Name of entity:_____

_____
By (signature)

Printed name: _____ Title: Manager_____

If the manager is itself an entity, name of manager entity and signer's title: _____

If the limited liability company agreement requires more than one manager to act, each required manager shall sign.

_____
By (signature) additional manager, if required

Printed name: _____

Part 7. Acceptance and Certification by Agent

I accept this designation. I certify under penalty of perjury under the laws of the State of Washington that I am at least 18 years of age, a citizen of the United States, and a resident of the State of Washington; that I will cast the entity's votes only as authorized by the entity; and that I will not cast or attempt to cast any ballot on behalf of the entity other than as permitted by law and District policy.

Signature of agent: _____ Printed Name: _____

Signed at (city and state): _____ Date: _____

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Part 8. Revocation and Change of Agent

This instrument remains in effect for the period stated in Part 4 until the District receives (a) a written revocation signed on behalf of the entity by a person authorized under Part 5, or (b) a later instrument of authority filed by the entity. A revocation or later instrument is effective when received by the Secretary of the District. A revocation or change of agent received after the entity's ballot has been returned does not affect a ballot already cast. The entity shall notify the District promptly if it conveys the land described in Part 2 or if its principal office changes.

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