KITTITAS RECLAMATION DISTRICT – MAIL-IN BALLOT

BALLOT INSTRUCTIONS

1. Verify Your Ballot

- Confirm the ballot shows the correct **Division**, and **Election Date**.
- Ensure that your ballot shows the Director Division in which you own land and reside.

2. Review the Candidates

Your ballot will list:

- All **declared candidates.**
- A **write-in line** for any undeclared candidate.

As required by RCW 87.03.075 Ballots are issued according to the number of votes each elector is entitled to cast. Each ballot has the number of votes the elector is entitled to cast printed on it.

3. Mark Your Ballot

- Place an **X or ✓ mark** in the box next to your chosen candidate.
- For a write-in vote, **print the candidate's name clearly** on the line and mark the box.
- **If a mistake on the official ballot is made, draw a line through the response area AND your choice, you may then make another selection.**

4. Complete the Additional Documentation as required. (RCW 87.03**)**

A. Certificate of Qualifications - Washington irrigation district ballots require a **signature under penalty of perjury.** Complete the Certificate of Qualifications **ON THE BACK SIDE OF THE BALLOT INSTRUCTIONS AND RETURN WITH YOUR BALLOT. Your ballot cannot be counted without this certification.**

B. Instrument of Authority – An entity votes through an agent duly authorized in writing who files an instrument of authority with the District's election officers. **If you are voting as the authorized agent of an entity, your Ballot will not be counted if you fail to provide a completed Instrument of Authority by 5:00PM on December 7, 2026.**

5. Use Both Envelopes Correctly

Secrecy Envelope

- Insert your completed ballot. Do not write on this envelope.

Return Envelope

- Insert the sealed secrecy envelope.
- Include the Certificate of Qualifications and Instrument of Authority as applicable.
- Seal the envelope securely.

6. Return Your Ballot

Ballots can be returned TWO ways:

- **Hand delivery to** the District office (315 N Water St., Ellensburg, WA) **on or before 8:00PM (PST) on December 8, 2026,** or Mailed and **Postmarked** no later than midnight on **December 8, 2026** and received by KRD within seven (7) days.

Additional forms are located at www.kittitasreclamationdistrict.org/election.

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CERTIFICATE OF QUALIFICATIONS

Director Division No. _____ **Election Date: December 8, 2026**

This certificate must be completed and signed and must accompany your ballot. Your marked ballot must be sealed inside the Security Envelope, and the Security Envelope must be sealed inside the Return Envelope with this completed document. RCW 87.03.033.

Voter name:

_____

Age (check one): □ 18 years of age or older □ Under 18

Citizenship: □ I am a citizen of the United States.

Residence address (street, city, state, ZIP): _____

Land within the District to which I hold title or evidence of title (legal description) (optional; a voter otherwise qualified is not disqualified because this description is absent or inaccurate, RCW 87.03.033(2)):_____

If voting on behalf of an entity: Entity name: _____
Title/capacity of authorized agent: _____
□ Instrument of authority is enclosed □ Instrument of authority is on file with the District

CERTIFICATION
I certify under penalty of perjury under the laws of the State of Washington that the foregoing statements are true and correct, that I hold title or evidence of title to lands within Kittitas Reclamation District which under chapter 87.03 RCW entitles me to vote in this election, and that I meet the qualifications to vote.

Signature: _____ Date and place signed: _____
Daytime telephone (optional, used only to contact you if your ballot needs to be cured):
_____ E-mail (optional): _____

RETURN DEADLINE: **Hand delivery to** the District office (315 N Water St., Ellensburg, WA) **on or before 8:00PM (PST) on December 8, 2026,** or Mailed and **Postmarked** no later than midnight on **December 8, 2026,** and received by KRD within seven (7) days.

FOR DISTRICT USE ONLY: Date received _____ Postmark date _____
Division _____ Votes entitled _____ □ Accepted □ Challenged □ Cure required □ Rejected
(reason: _____) Processed by _____ and _____

Additional forms are located at www.kittitasreclamationdistrict.org/election.