### Kittitas County Joint Control Board No. 1 208 W. 9<sup>th</sup> Ave, Ste. 5 Ellensburg, WA 98926

#### **RESOLUTION 2024-01**

RESOLUTION OF KITTITAS COUNTY JOINT CONTROL BOARD NO. 1, AN IRRIGATION JOINT CONTROL BOARD ORGANIZED UNDER CHAPTER 87.80 RCW AND LOCATED IN KITTITAS COUNTY, WASHINGTON, ADOPTING THE BOARD'S POLICIES AND PROCEDURES UNDER THE STATE ENVIRONMENTAL POLICY ACT (CHAPTER 43.21C RCW) AND IMPLEMENTING RULES (SEPA RULES WAC 197-11).

# THE BOARD OF DIRECTORS OF THE KITTITAS COUNTY JOINT CONTROL BOARD NO. 1

- WHEREAS, the State Environmental Policy Act ("SEPA") sets forth an environmental policy for Washington State and requires that the potential adverse environmental impacts of proposals be analyzed and, where appropriate, mitigated; and,
- WHEREAS, SEPA applies to state agencies, counties, and municipal corporations, including irrigation districts; and,
- WHEREAS, the Washington State Department of Ecology ("DOE") has issued uniform statewide rules for implementing SEPA found in the Washington Administrative Code 197-11; and,
- WHEREAS, Kittitas County Joint Control Board No. 1 ("Board") is required to adopt SEPA policies and procedures that are consistent with the rules promulgated by the DOE (WAC 197-11) and may adopt by reference any or all of the rules contained in WAC 197-11; and,
- WHEREAS, the Board intends to adopt its own SEPA procedures consistent with WAC 197-11, as clarified herein, applicable when the Board is acting as SEPA lead agency for its own proposals or acting as a joint SEPA lead agency as provided in the SEPA Rules; and,
- WHEREAS, the adoption of the Board's SEPA procedures and related policies are categorically exempt pursuant to WAC 197-11-800(19); and,
- WHEREAS, the Board has provided public notice and opportunity for public comment and has held a public hearing on this resolution on the date of adoption of this resolution.
- NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Board, as follows:

# PART ONE PURPOSE AND AUTHORITY

#### SECTION 1. PURPOSE AND AUTHORITY

- **Section 1.1** In broad terms, the SEPA requires the Board to undertake a process to inform the Board of Directors of the Board and the public of potential adverse environmental impacts of potential Board actions subject to SEPA, as defined herein, prior to making significant decisions on such actions.
- **Section 1.2** The process the Board uses to analyze potential adverse environmental impacts is the "procedural" side of SEPA. The Board's decision to approve, condition, or reject a proposal or to require any mitigation measures under the authority of SEPA is the "substantive" side of the Act.
- Section 1.3 SEPA requires all state and local agencies, including special purpose districts to adopt SEPA procedures. This Resolution contains the Board's SEPA procedures. These procedures are intended to provide the framework for SEPA review. This Resolution also contains the Board's SEPA policies, which spell out the basis for rejecting or putting mitigating conditions on proposals as a result of SEPA under the Board's SEPA substantive authority.
- Section 1.4 This Resolution adopts by reference the State's SEPA rules issued by the DOE and codified at WAC 197-11, with modifications and additions set forth herein relevant to Board operations. A copy of WAC 197-11 shall be available at the office named in section 5.4 below. Each provision adopted by reference in this Resolution is found in WAC 197-11. Where these procedures clarify a provision of WAC 197-11 it is not the intent to contradict WAC 197-11, but to assure compliance as practical as possible. Therefore, WAC 197-11 is to be used in conjunction with this Resolution.
- **Section 1.5** <u>Authority</u>. This Resolution is adopted under RCW 43.21C.120, WAC 197-11-902, and WAC 197-11-904, and is intended to implement those provisions.

#### SECTION 2. SEPA'S APPLICATION TO BOARD ACTIVITIES

- **Section 2.1** Although SEPA itself does not have any permit requirements, SEPA' review by the Board will generally occur prior to the Board taking on a "Proposal" consistent with Section 6, below.
- **Section 2.2** There are other environmental laws besides SEPA which apply to specific resources such as land, air, water, historic areas, wildlife, and health. These laws are generally administered by other agencies. These other laws may require studies or serve as the basis for conditioning or denying proposals.

**Section 2.3** Compliance with other laws, ordinances, and regulations and SEPA shall be coordinated with other agencies, to the extent the Board can do so, to reduce red tape, improve public involvement, and achieve better decisions.

#### SECTION 3. POLICY FOR CARRYING OUT SEPA

**Section 3.1** The policies for implementing SEPA found at WAC 197-11-030, are adopted by reference.

# PART TWO GENERAL REQUIREMENTS

#### SECTION 4. PURPOSE/ADOPTION BY REFERENCE

**Section 4.1** This section established the general and basic procedural requirements that apply to the Board's SEPA process, including definitions of key terms. The State rules in WAC 197-11-040 through 100 are adopted by reference, as clarified herein.

#### SECTION 5. WHO RUNS THE BOARD'S SEPA PROCESS?

- Section 5.1 Lead Agency. The agency in charge of carrying out SEPA's procedural requirements for a proposal is the lead agency. The determination of lead agency shall be made pursuant to WAC 197-11-922 through WAC 197-11-948, as modified by this Resolution. The Board will typically be the lead agency for its proposals. However, another government may be the lead agency for a Board project depending on the size and/or nature of the project, the number of government or departments involved, and the location of the project. Whether the Board will act as the SEPA lead agency will be determined on a case-by-case basis by the Responsible Official.
- Section 5.2 Responsible Official. The person or office at the lead agency in charge of SEPA compliance is the Responsible Official. The Board's Responsible Official is the Board's Chairman or his or her designee for projects.
- Responsible Official: Kevin Eslinger, Kittitas Reclamation District (KRD) Assistant Manager
- Section 5.3 <u>Delegation</u>. The Responsible Official may delegate his or her responsibilities orally or in writing to another Board official with the authority to carry them out, and shall be different than the project sponsor or staff assigned to manage the Proposal.
- Delegation N/A
- **Section 5.4** <u>SEPA Public Inquiries</u>. The office that routinely handles public inquiries related to SEPA review and related matters at the Board is:
- SEPA Public Inquiries Sara Vickers, KRD Land Clerk/RRA Specialist

SEPA Comments

Kittitas County Joint Control Board No. 1

**PO Box 276** 

Ellensburg, WA 98926

Phone: (509) 925-6158 Fax: (509) 925-7425

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Website Link

https://www.kittitasreclamationdistrict.org/kcjcb1

Subject to the requirements of the Public Records Act (Chapter 42.56 RCW), this office will provide information about environmental documents, who the Responsible Official is for a specific proposal, the status of SEPA review for a proposal, or other questions about SEPA compliance. If they do not know the answer, they can help direct you to the right person or office. There may be a charge for certain documents (WAC 197-11-914).

Section 5.5 Other Agencies. Other agencies that have action to take on a proposal are agencies with jurisdiction. Other agencies that know about certain environmental impacts are agencies with environmental expertise. If the Board, as lead agency, asks these other agencies to help review a proposal's environmental impacts, those other agencies are required to help without charge and are consulted agencies. The office named in Section 5.4 above shall be responsible for coordinating and preparing environmental documents with these other agencies (also see Section 13 below).

Section 5.6 <u>Federal Coordination</u>. The Responsible Official shall make an effort to coordinate environmental review requirements with applicable federal agencies, including combining documents and holding joint seeping, public meetings and hearings, when required as directed by this Resolution and the federal provision for eliminating duplication (40 CFR 1506.2).

#### SECTION 6. TIMING

Section 6.1 In conjunction with WAC 197-11-055, the Responsible Official has discretion to decide the appropriate time for reviewing the environmental impacts of Board proposals on an individual, case-by-case basis. The exact nature and timing of the SEPA process can vary for each type of governmental action and for each individual proposal. In many circumstances a Board's action may be either a final action of the Board of Directors of the Board subject to SEPA review, or may be a preliminary step necessary for land use review and approval by the applicable regulatory agency. For example, and for guidance purposes only, a decision of the Board of Directors of the Board is a preliminary decision when the proposal is not ripe for environmental review or is sufficiently conditioned on future environmental review and Board approval that underlying governmental action by the Board would not be an action subject for review under SEPA.

Section 6.2 <u>Typical Board Actions</u>. SEPA review of typical Board actions shall occur, except that environmental review is not required for actions that are categorically exempt under Part Nine and WAC 197-11-305, are not "actions" under SEPA and this Resolution (see Section 6.1 above), or when SEPA review would be premature.

#### **SECTION 7. SUPPORTING DOCUMENTS**

**Section 7.1** All supporting documents cited in environmental documents on a proposal shall be considered part of the Board's overall record of compliance with SEPA. The documents will be available at the office named in Section 5.4 above unless otherwise noted. Economic, business, technical, or other reports or analysis may be prepared, combined with, or appended to, environmental documents even though they are not required under SEPA.

# PART THREE CATEGORICAL EXEMPTIONS AND THRESHOLD DETERMINATIONS

### **SECTION 8. PURPOSE/ADOPTION BY REFERENCE**

**Section 8.1** This section contains the rules for deciding whether a proposal has a "probable significant, adverse environmental impact" requiring an environmental impact statement ("EIS") to be prepared. RCW 43.21C.031. This section also contains rules for evaluating the impacts of proposals not requiring an EIS. The State rules in WAC 197-11-300 to 400 are hereby adopted by reference, as clarified by this Resolution. They include:

- 1. Not requiring review for proposals that are categorically exempt (WAC 197-11-305 and Part 9).
- 2. Not requiring review for proposals that are statutorily exempt from review, such as those found at Chapter 43.21C RCW, for example.
- Not requiring review for proposals that are not "actions" or are preliminary steps (WAC 197-11-055).
- 4. The requirements to make a threshold determination and deciding whether the impacts are environmentally significant-for nonexempt proposals (WAC 197-11-310).
- 5. Use of an environmental checklist for project and non-project proposals (WAC 197-11-315).
- 6. The process and criteria for making a threshold determination (WAC 197-11-330).
- 7. How to handle insufficient information on a proposal (WAC 197-11-335). Deciding an EIS is not required and issuing a determination of non-significance ("DNS") (WAC 197-11-340).

- 8. Including mitigating measures in a DNS (WAC 197-11-350).
- 9. Deciding an EIS is required and issuing a determination of significance/seeping notice (WAC 197-11-360).
- 10. Deciding an EIS is required and issuing a determination of significance/seeping notice (WAC 197-11-360).
- 11. When a threshold determination is final (WAC 197-11-390).
- 12. Categorical exemptions for all agencies (WAC 197-11-800).
- 13. Emergencies (WAC 197-11-880).

### **SECTION 9. CATEGORICAL EXEMPTIONS**

- **Section 9.1** In deciding whether a proposed action is categorically exempt, the rules provide for certain circumstances when potentially exempt actions would not be exempt (WAC 197-11-305).
- Section 9.2 <u>City/County Thresholds.</u> For minor new construction, the SEPA procedures of the city or county where the proposal is located should be reviewed to determine the exempt levels that apply to the proposal (See WAC 197-11-800(1)). Local ordinances and the local SEPA procedures should also be reviewed to determine if the proposal is located in an environmentally sensitive area under (WAC 197-11-908). the Board incorporates herein the flexible minor thresholds adopted by the city or county in which the proposal is located to assure consistency in the application of SEPA exemptions.
- Section 9.3 Proposals With Exempt and Non-exempt Parts. In determining whether a proposal is exempt, the Board shall make an effort to be certain that the proposal is properly defined (WAC 197-11-060). If a proposal includes exempt and non-exemptions, the proposal is not exempt and requires environmental review; however, certain exempt aspects of the proposal may nonetheless proceed, before or during the environmental review of the proposal, if the requirements of WAC 197-11-070 are met. A common example would be the acquisition of a property right option or approval of bond financing, which would not have an adverse environmental impact or limit the choice of reasonable alternatives.
- Section 9.4 <u>Documentation Optional</u>. A decision that a proposed action is categorically exempt need not be documented. A memorandum or notation may be placed in the file.

#### SECTION 10. THRESHOLD DETERMINATION PROCESS

**Section 10.1** Evaluate the Proposal. In reviewing a proposal to evaluate a proposal's potential significant environmental impacts, the Board shall generally follow the process set

forth in WAC 197-11-330. This is commenced by reviewing the project's environmental checklist prepared based upon the form found at WAC 197-11-960, and supporting documents provided by the applicant or the Board.

Section 10.2 <u>Assessment of Significance</u>. This is the determination of whether the project will have a likely significant adverse impact or not. The process for making this determination is set forth in WAC 197-11-330. If significant impacts are likely, a determination of significance ("OS") is issued and the environmental impact statement process is started. If there are no likely significant adverse environmental impacts, a determination of non significance ("DNS") is issued. The OS or DNS is referred to as a threshold determination.

### Section 10.3 <u>Determination of Non-Significance.</u>

- 10.3.1 If the Responsible Official determines there will be no probable significant adverse environmental impacts from a proposal, the lead agency shall prepare and issue a determination of non-significance ("DNS") substantially in the form provided in WAC 197-11-970. (WAC 197-11-340).
- 10.3.2 If an agency adopts another environmental document in support of a threshold determination (Part Six), the notice of adoption (WAC 197-11-965) and the DNS shall be combined or attached to each other.
- 10.3.3 The DNS shall be published and sent to agencies with jurisdiction in the manner provided in WAC 197-11-340.
- 10.3.4 A DNS may be withdrawn by the Responsible Official as provided for in WAC 197-11-340 (3).
- 10.3.5 Consistent with WAC 197-11-340 (2), The Board shall not act on a proposal for fourteen (14) days and shall send the DNS and environmental checklist to agencies with jurisdiction, the DOE, affected tribes, and each local agency or political subdivision whose public services would be changed as a result of implementation of the proposal, and shall give notice under WAC 197-11-510 if the project involves any of the following:
  - (i) Another agency with jurisdiction;
  - (ii) Demolition of any structure or facility not exempted by WAC 197-11-800 (2)(f) or WAC 197-11-880;
  - (iii) Issuance of clearing or grading permits not exempted under the applicable provisions of WAC 197-11; and
  - (iv) A DNS under mitigated DNS issued pursuant to WAC 197-11-350 or a Determination of Significance issued pursuant to WAC 197-11-360(4).

Section 10.4 <u>Mitigated Determination of Non-Significance (DNS)</u>. Mitigation measures may be included in, or added to, a proposal so that significant adverse environmental impacts are eliminated. Mitigation measures serve to reduce significant impacts or to mitigate non significant impacts (WAC 197-11-350). Changes or clarifications to a project, including the incorporation of mitigation measures, do not require a new environmental checklist or threshold determination (WAC 197-11-350(4)). Mitigation measures for significant impacts that are included in a decision must be documented (Section 19 below). Although public notice is not required by State law when the Board clarifies or changes features of its own proposals in a mitigated DNS (WAC 197-11-350(5)), public and agency notice and a fifteen (15) day waiting period are required for mitigated DNSs on proposals by applicants (WAC 197-11-340(2)(a)(iv)) and Section 15 below).

# PART FOUR DETERMINATION OF SIGNIFICANCE/ENVIRONMENTAL IMPACT STATEMENT (EIS)

#### SECTION 11. PURPOSE/ADOPTION BY REFERENCE

- **Section 11.1** This section contains the rules for preparing environmental impact statements. The State rules in WAC 197-11-400 to 500 are hereby adopted by reference, as clarified herein.
- **Section 11.2** Seeping. The Responsible Official shall decide the seeping method and deadline for a given proposal, consistent with WAC 197-11-408.
- Section 11.3 EIS Preparer. An EIS may be prepared by Board staff, consultants on contract to the Board, or other private entities under the direction of the Responsible Official. Even if an applicant's consultant is preparing the EIS, the Responsible Official shall have the discretion to design the EIS process and carry out the responsibilities set forth in WAC 197-11-420.

# PART FIVE COMMENTING

#### SECTION 12. PURPOSE/ADOPTION BY REFERENCE

**Section 12.1** This section explains how to comment and respond on all environmental documents under SEPA, including rules for public notice and hearings. WAC 197-11-500 to 600 are hereby adopted by reference, as clarified herein.

#### SECTION 13. BOARD SEPA COMMENTS TO OTHER AGENCIES

**Section 13.1** The office named in Section 5.4 above shall be responsible for coordinating and preparing Board comments to other agencies on the environmental documents of other agencies. This office shall also be responsible for coordinating consultation requests under SEPA from other agencies to the Board. The Responsible Official, or designee, shall sign written comments from the Board and may establish deadlines for responses from offices within

the Board in order to meet commenting deadlines established by law or by other agencies in their requests.

#### SECTION 14. COSTS FOR BOARD ENVIRONMENTAL DOCUMENTS

Section 14.1 Normally, the Board will charge its actual cost of printing for its environmental documents (or its normal per page copying charge as adopted pursuant to Chapter 42.56 RCW). There will be no charge for other agencies to which the Board is required by law to send the documents. The Board may make documents available without charge. The Board will, if requested, reduce or waive charges for a document provided to a public interest organization. The Responsible Official may establish internal policies or procedures or make determinations on an individual basis.

#### **SECTION 15. PUBLIC NOTICE**

- **Section 15.1** In addition to the circulation requirements to other agencies and affected tribes, the Board will give public notice in the manner noted below consistent with the applicable provisions of WAC 197-11-510.
- **Section 15.2** Required Notices. For threshold determinations that require notice under WAC 197-11 seeping notices, EISs, and public hearings, the Board shall:
- 1. Publish notice in a newspaper of general circulation in the county, city or general area where the proposal is located;
  - 2. Mail notice to other agencies with jurisdiction;
- 3. Furnish notice to anyone who has specifically requested to be notified about the particular proposal or about the type of proposal being considered;
- 4. File the documents required by WAC 197-11-508 with the Washington State Department of Ecology for publication of notice in the SEPA REGISTER;
- 5. Use other reasonable methods appropriate to a particular proposal as determined in the sole discretion of the Responsible Official; and
- 6. (For EISs only) notify the local news media where the proposal is located that an EIS is available.
- **Section 15.3** <u>Notice for Appeals</u>. For judicial appeals, the Board may use the notice procedures for the Notice of Action set forth in RCW 43.21C.080, unless other appeal procedures are used under Part Seven below.

# PART SIX USING EXISTING ENVIRONMENTAL DOCUMENTS

#### SECTION 16. PURPOSE/ADOPTION BY REFERENCE

**Section 16.1** This section contains rules for the Board's use of existing environmental documents for its SEPA compliance. The documents might be prepared by the Board or by local, State or federal agencies under SEPA or NEPA (National Environmental Policy Act, 43 USC 4321 et seq.) The State rules in WAC 197-11-600 through 640 are hereby adopted by reference, as clarified herein.

### SECTION 17. ADDITIONAL PROVISIONS ON ADDENDA

Section 17.1 These rules supplement WAC 197-11-625. If monitoring or the preparation of other technical reports and compliance with conditions therein are part of mitigation conditions in a MDNS or as part of the proposal for which a DNS was issued, the required report(s) may be labeled as an addendum to the original environmental documents (the DNS or EIS). If subsequent environmental design, detail, or other environmental analysis is necessary or desirable, and an SEIS is not required (it does not meet the two criteria in WAC 197-11-600(3)(b)), then an addendum may be used to conduct or document the analysis. An addendum may be used to add to any kind of environmental document, and may be used at any time in the SEPA process. A report prepared as a mitigation measure required by an MDNS may include additional conditions, for example, a traffic study that requires additional traffic improvements. When such conditions are accepted by an applicant, the report and conditions therein shall be considered an Addenda to the MDNS without further action required.

# PART SEVEN SEPA AND AGENCY DECISIONS

#### SECTION 18. PURPOSE/ADOPTION BY REFERENCE

**Section 18.1** This section contains rules and policies for SEPA's substantive authority, such as decisions to mitigate or reject proposals as a result of SEPA. This part also contains procedures for appealing SEPA determinations. The State rules in WAC 197-11-650 to 680 are hereby adopted by reference, as clarified herein.

#### SECTION 19. BOARD DECISION DOCUMENT

**Section 19.1** After its decision on any proposal not exempt under SEPA, the Board shall make available to the public a document that states the decision. The document shall specify any mitigation or monitoring that will occur or will reference the appropriate documents where any mitigation or additional monitoring is described. The document required by WAC 197-11-660(1)(b) may be a resolution, letter, or other document used by the Board to convey its decision. The document may incorporate by reference relevant portions of environmental documents, and may anticipate subsequent addenda. (WAC 197-11-660(1)(b))

Section 19.2 <u>Private Projects</u>. To the extent the Board conditions or denies proposals of private applicants under SEPA, the document required by the preceding section shall cite the agency SEPA policy (from Section 20 below) that is the basis for conditioning or denying the

proposal. If the Board wishes to deny an applicant's proposal, the decision document shall also contain the findings required by WAC 197-11-660(1)(f) that significant adverse impacts have been identified in the EIS and that reasonable mitigation measures are insufficient to mitigate the identified impact.

#### **SECTION 20. BOARD SEPA POLICIES**

- **Section 20.1** The Board adopts by reference the State environmental policy as set forth in SEPA: RCW 43.21C.020. The policies and goals set forth in the Board's Comprehensive Scheme of Harbor Improvements and amendments thereto under Chapter 53.20 RCW shall be considered part of the Board's SEPA policies.
- Section 20.2 The policies and goals set forth in this Resolution are supplementary to those set forth in the Board's existing authorization.

#### **SECTION 21. APPEALS**

- **Section 21.1** There shall be no administrative appeals of Board SEPA determinations (including appeals of any conditions or denials by Board staff under RCW 43.21C.060).
- Section 21.2 <u>Informal Reconsideration</u>. Any person may formally request the Responsible Official to reconsider a SEPA determination orally or in writing. The Responsible Official may reconsider the determination and provide a written response. However, this is not to be considered a formal appeal within the meaning of RCW 43.21C.075 and WAC 197-11-680, the Responsible Official is not required to make a record or furnish reasons for the decision.
- Section 21.3 No Exhaustion of Remedies. Because there are no administrative appeals, a person is not required to request informal reconsideration prior to filing a lawsuit under SEPA.
- **Section 21.4** <u>Judicial Review.</u> The Board may file a Notice of Action under RCW 43.21C.080 to commence the SEPA statute of limitations for its proposals. The Board may decide in a particular situation to use any other procedure allowed by RCW 43.21C.075 and WAC 197-11-680.

### PART EIGHT DEFINITIONS

### SECTION 22. UNIFORM USAGE AND DEFINITIONS

- **Section 22.1** This section contains uniform usage and definitions of terms under SEPA. WAC 197-11-700 to 799 are hereby adopted by reference, unless the definition is inconsistent with the definitions herein.
  - 1. Board of Directors. "Board of Directors" means the Board of Directors of the Board.

2.

<u>Board</u>. "Board" means Kittitas County Joint Control Board No. 1 of Ellensburg, Kittitas County, Washington. Unless specified, the Board may refer to the Board of Directors or staff of the Board.

- 3. <u>Board Offices</u>. "Board offices" means the administrative offices of the Board currently located at 208 W 9<sup>th</sup> Ave, Ste 5, Ellensburg, Washington, 98926 or such 'other place as the Board offices may be located.
- 4. <u>Preferred Alternative</u>. "Preferred alternative" means a preference for a particular alternative course of action, at the time the preference is expressed. A preferred alternative is not an action or decision within the meaning of WAC 197-11-070.
- 5. <u>Staff</u>. "Staff' means the Chairman of the Board and their designees, not the Board of Directors of the Board.

## PART NINE CATEGORICAL EXEMPTIONS

#### **SECTION 23. ADOPTION BY REFERENCE**

**Section 23.1** The categorical exemption provisions in WAC 197-11-800, 880, and 890 are hereby adopted by reference and shall be applied in conjunction with Section 9 above and WAC 197-11-305.

# PART TEN AGENCY COMPLIANCE

#### **SECTION 24. ADOPTION BY REFERENCE**

**Section 24.1** The provisions in WAC 197-11-914 through 955 are hereby adopted by reference, as modified herein.

#### SECTION 25. REVISION OF SEPA POLICIES OR PROCEDURES

**Section 25.1** The Board may amend its SEPA policies or procedures from time-to-time as may be necessary. The Responsible Official may provide additional guidance and procedures to carry out this Resolution.

#### **SECTION 26. INTERPRETATION**

- **Section 26.1** If any provision of this Resolution or its application to any person or circumstance is held invalid, the remainder of this Resolution or the application of the provision to other persons or circumstances shall not be affected.
- Section 26.2 The captions and titles herein are for convenience and reference purposes only and in no way define, limit or describe the meaning, scope or intent of this Resolution.

**Section 26.3** The use of any gender or neutral term shall include all genders, and the use of any terms shall be construed as singular or plural, as the case may be.

### PART ELEVEN FORMS

### **SECTION 27. FORMS**

**Section 27.1** The forms in WAC 197-11-965 through 990 are hereby adopted by reference as applicable to the Board and the procedures adopted herein.

ADOPTED this 10<sup>th</sup> day of September, 2024 at a Meeting of the Board of Directors.

BOARD OF DIRECTORS KITTITAS COUNTY JOINT CONTROL BOARD No. 1

Mark Hansen, Board Chairman

Mel Dyk, Board Vice Chairman

Sherry Swanson, Board Member

Arie Dyk, Board Member

ATTEST:

APPROVED AS TO FORM:

**BOARD CHAIRMAN** 

Mark Hansen

Jeff Slothower, WSBA #14526