

**Office of the Secretary Manager
Kittitas Reclamation District Board of Directors Meeting
September 9, 2025 Minutes**

The Board of Directors of the Kittitas Reclamation District (KRD) met in Regular Session on September 9, 2025 at 1:00 p.m. Attending the meeting, were Division Three Director and Chairman Fred Schnebly, Division One Director and Vice Chairman Mark Hansen, Division Two Director Sherry Swanson, Division Four Director Bart Bland, Division Five Director Brad Haberman, Secretary Manager Urban Eberhart, Assistant Manager Kevin Eslinger, Field Supervisor Bob Main, Treasurer Stacy Berg, RRA Specialist/Lands Clerk Sara Vickers and Legal Counsel Jeff Slothower.

KRD Chairman Schnebly called the meeting to order. The agenda was approved with the addition of an executive session for reasons consistent with RCW 42.30.110(1)(i): (iii). The motion was made by Director Hanson. A second was made by Director Haberman, the motion passed unanimously.

The minutes for the August 12, 2025 Board Meeting were approved with a motion made by Director Swanson. The second was made by Director Bland. The motion passed unanimously.

Public Comment: There was no public comment.

Water Master Report: As of September 8, 2025 the five reservoirs are at 17% capacity which is 41.5% of average. Precipitation at the five reservoirs for September 1 to date is .75 inches, or 44% of average and 10% of the months average. Precipitation for the water year is 171.23 inches, or 77% of average. The system went on pro-rationing on May 20, 2025. The current pro-ration rate 40% and storage control went into effect on June 5, 2025. The main canal is currently running at 430 cfs for tributary supplementation and flip flop, 340 cfs is going down the 1146 spillway.

Maintenance Report: Field Supervisor Main reported that the rope team was utilized on the 1146 Spillway after Belsaas and Smith was finished. The team was able to install some steel plates in a very steep area that was beginning to fracture. There is a crew that is pressure washing and painting the Easton Dam. The headgates and weir blades are being rebuilt in the Kittitas Shop and then reinstalled in the field. There are two structures on Ride 4 that are being rebuilt. One excavator is cleaning the turbine lateral, one excavator is working on the South Branch Lateral, there is one backhoe on Ride 2 and one backhoe on Ride 4 cleaning laterals and weir pools. The fall brush spraying is continuing.

Secretary Manager's Activity: Belsaas and Smith has completed the work on the 1146 Spillway. Mr. Eberhart relayed the United States Bureau of Reclamation (Reclamation) Field Office Manager Chad Stuart's comments said during the latest River Operations Meeting. He made a point to publicly praise the KRD for the work that was done on the 1146 Spillway. There were assurances that he will continue to work with Reclamation to look for funds to reimburse the cost for the repair work as well as look for funding for a permanent fix. The Reclamation Engineer will be attending the tour this week.

Director Haberman and Director Hansen assisted with a tour on August 21, 2025 for a Washington State University Economist who is studying the effects of multi-year droughts versus a single year drought.

On September 12, 2025 Mr. Eberhart will be conducting a tour for Reclamation Acting Regional Director Rollin Springer, HDR Engineer Heather Baxter, and various other personnel from Yakima Basin agencies.

Director Hansen made a motion to allow the travel for Director Haberman, Director Swanson, Director Bland, Director Hansen, Mr. Eberhart, Legal Counsel Slothower and RRA Specialist Sara Vickers to attend the Washington State Water Resources Association Annual Conference in Spokane, WA during the week of December 3, 2025. A second was made by Director Haberman, the motion passed unanimously.

Director Haberman made a motion to approve PS-01.08.1_Exhibit C_(QAPP)_GEO Field Exploration Springwood which increased by \$52,000. A second was made by Director Hansen, the motion passed unanimously. The test drilling is expected to begin on September 15, 2025.

Project Updates: Jacobs Engineering is drafting a change order for N.A. Degerstrom for work that is already under contract for the North Branch Canal Lining 30.3 to 27.5.

The hydroseeding for the South Branch 12.4 to 12.8 Piping Project is expected to be done this fall.

An addendum was done on the Easton Bull Trout Test Well Drilling Project to extend the completion date to May 22, 2026 due to the lack of interest at the Pre-Bid Meeting. The invitation to bid was started on August 20, 2025 and the Bid Opening is scheduled for September 19, 2025.

The invitation to bid on the Easton Bull Trout Rearing and Research Facility was started on August 29, 2025. The Bid Opening is scheduled for September 26, 2025.

The invitation to bid on the South Branch 12.8 to 13.6 Project began on September 8, 2025 and the Bid Opening is scheduled for October 6, 2025.

Treasurer's Report: The Director's monthly payroll vouchers were presented for signatures. Summary Vouchers for the August 2025 expenses and payroll which included check numbers 49644 - 49721 direct deposit numbers 9903314 through 9903332 in the sum of \$652,142.14 were approved with a motion made by Director Bland. The second was made by Director Swanson, the motion passed unanimously.

Updated wage comparisons for maintenance positions were provided to the Board and after a brief discussion, it was requested that the wage scale comparable to the Kittitas County Public Works be used for the 2026 Budget Proposal.

Old Business: The current 2025 Foreclosure List was presented to the Board with two remaining accounts. Legal counsel Slothower reported that certified letters have been sent to the landowners and there has been no response. The 30 day response period will be up next week, if there is no response a certificate of delinquency will be prepared and the foreclosure process will continue.

The Washington State Auditor's Office has completed the 2024 Financial Audit. The KRD was given an unmodified opinion on the fair presentation of the District's Financial Statements in accordance with its regulatory basis of accounting. There were no deficiencies in the design or operation of internal controls over financial reporting that the Auditor's Office considered significant deficiencies and no material weaknesses in the financial statements. There was a material deficiency that led to a finding under suspension and debarment requirements. Federal regulations require recipients to establish and maintain effective internal controls that ensure compliance with program requirements. Federal requirements prohibit recipients from contracting with or purchasing from parties suspended or debarred from doing business with the federal government. Whenever the KRD enters into contracts or purchases goods or services that it expects to equal or exceed \$25,000, paid all or in part with federal funds, it must verify that the contractors have not been suspended, debarred or otherwise excluded. The KRD did not provide substantial documentation that all the contractors in question were checked prior to payment being made. The 2024 Accountability Audit will be delayed until 2026 per the Auditor's suggestion which the KRD agreed to.

New Business: During an annual review of the Wells Fargo Account, it was determined that although the account was insured by the Federal Deposit Insurance Corporation (FDIC) it was not covered by any fraud protection. Treasurer Berg notified the Board that there were recent changes made to the account that would allow for fraud protection.

KRD RRA Specialist/ Lands Clerk Sara Vickers explained a situation where landowner Larry Gordon subdivided and sold some parcels several years ago. One of the parcels was not transferred and subsequently the new landowner was not notified of the irrigation statement from the KRD. The parcel is now delinquent and the Board agreed to send a letter to the new landowner explaining what happened and notifying them of the requirement to pay assessments from 2025 and moving forward. The Board reviewed the letter and agreed that it should be mailed to the current landowner Mr. Letson.

The Final Report & Certification of Hazards Corrected (COHC) has extended the abatement date to October 30, 2025. The noise level rating will need to wait until the Pumping Plant is operational in the spring before the rating can be done and signs posted.

Other Business: The Board adjourned to Executive Session at 1:50 p.m. for 15 minutes per RCW 42.30.110(1)(i): (iii) there was a motion made by Director Hansen and a second made by Director Haberman. Executive Session was extended an additional 5 minutes. The Board returned to Regular Session at 2:10 p.m. with a motion made by Director Hansen and the second was made by Director Haberman. The motion passed unanimously.

All business having been concluded, the meeting was adjourned.

Mr. Schnebly KRD Board of Directors Chairman

Mr. Eberhart KRD Secretary Manager